



**Service Director – Legal, Governance and  
Commissioning**

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Thursday 11 January 2024

## Notice of Meeting

Dear Member

### **Corporate Governance and Audit Committee**

The **Corporate Governance and Audit Committee** will meet in the **Council Chamber - Town Hall, Huddersfield** at **10.00 am** on **Friday 19 January 2024**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

**Julie Muscroft**

**Service Director – Legal, Governance and Commissioning**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## **The Corporate Governance and Audit Committee members are:-**

### **Member**

Councillor James Homewood (Chair)  
Councillor Yusra Hussain  
Councillor Naheed Mather  
Councillor Harry McCarthy  
Councillor Melanie Stephen  
Councillor John Taylor  
Councillor Kath Pinnock  
Chris Jones (Co-Optee)

When a Member of the Corporate Governance and Audit Committee cannot attend the meeting, a member of the Substitutes Panel (below) may attend in their place in accordance with the provision of Council Procedure Rule 35(7).

### **Substitutes Panel**

#### **Conservative**

B Armer  
D Bellamy  
A Gregg  
D Hall  
R Smith  
M Thompson

#### **Green**

K Allison  
A Cooper  
S Lee-Richards

#### **Labour**

B Addy  
A Anwar  
S Hall  
P Moore  
M Sokhal E Firth  
T Hawkins  
H Zaman

#### **Liberal Democrat**

PA Davies  
J Lawson  
A Munro  
A Marchington  
A Smith  
A Pinnock

### **Ex Officio Members**

Councillor Paul Davies  
Councillor Elizabeth Smaje

# Agenda

## Reports or Explanatory Notes Attached

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### Pages

**1: Membership of the Committee**

To receive apologies for absence from those Members who are unable to attend the meeting and details of substitutions and for whom they are attending to the Committee membership.

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**2: Minutes of Previous Meeting**

1 - 6

To approve the Minutes of the meeting of the Committee held on the 24<sup>th</sup> November 2023.

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**3: Declaration of Interests**

7 - 8

Members will be asked to say if there are any items on the Agenda in which they have any disclosable pecuniary interests or any other interests, which may prevent them from participating in any discussion of the items or participating in any vote upon the items.

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**4: Admission of the Public**

Most agenda items take place in public. This only changes where there is a need to consider exempt information, as contained at Schedule 12A of the Local Government Act 1972. You will be informed at this point which items are to be recommended for exclusion and to be resolved by the Committee.

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**5: Deputations/Petitions**

The Committee will receive any petitions and/or deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also submit a petition at the meeting relating to a matter on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10, Members of the Public must submit a deputation in writing, at least three clear working days in advance of the meeting and shall subsequently be notified if the deputation shall be heard. A maximum of four deputations shall be heard at any one meeting.

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**6: Public Question Time**

To receive any public questions.

In accordance with Council Procedure Rule 11, the period for the asking and answering of public questions shall not exceed 15 minutes.

Any questions must be submitted in writing at least three clear working days in advance of the meeting.

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**7: Auditors Annual Report 2022/23**

9 - 50

To receive the Auditors Annual Report 2022/23.

Contact: Grant Thornton, External Auditor.

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**8: Treasury Management Strategy and Investment Strategy 2024/25**

51 - 80

To receive the Treasury Management Strategy and consider the Investment Strategy 2024/25.

Contact: Rachel Firth, Finance Manager.

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**9: Dates of Council Meetings - 2024/25 Municipal Year (Reference to Council)**

81 - 84

To consider the dates and times for meetings of Council for the 2024/25 municipal year.

Contact: Leigh Webb, Head of Governance.

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**10: Risk Management Annual Report 2023/24** 85 - 118

To consider the Risk Management Annual Report 2023-24.

Contact: Alice Carruthers, Senior Finance Officer  
Martin Dearnley, Head of Risk.

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**11: Quarterly Report of Internal Audit Q3 2023/24** 119 - 122

To receive the internal audit quarter 3 report 2023/24.

Contact: Martin Dearnley, Head of Risk.

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**12: Exclusion of the Public**

To resolve that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

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**13: Risk Management Annual Report 2023/24** 123 - 132

Exempt appendix in relation to agenda item 10.

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**14: Quarterly Report of Internal Audit Q3 2023/24** 133 - 138

Exempt appendix in relation to agenda item 11.

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